



"In The Mission of Transforming Lives"
Nepal Baptist Bible College
नेपाल बपतिस्त बाइबल कलेज
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INSTRUCTION SHEET FOR NBBC APPLICATION FORM

Dear Prospective Students,

Please take some time to read through this instruction sheet which helps you complete the NBBC Application Form accurately. The application process cannot proceed if all relevant information is not provided and if all copies of documents are not received by us.

I. PERSONAL INFORMATION

- Please have three (3) passport-size and one Auto-size photos of yourself. Affix one on the space provided and enclose the others with your application
- At Question No. 6 - Having a contact person in Kathmandu valley is very important, or state clearly whom shall we contact in case of emergency?

II. ACADEMIC INFORMATION

- Please state (S.L.C /I.A/B.A or equivalent degrees) studies in column Level of Studies according to the passed year
- Please state (Board/ University affiliation or accreditation) in column Board/University/Seminary according to the passed year
- State any other short/Long -term training if you have received
- At Q.1 - state if you know any other languages or dialects.

III. FINANCIAL INFORMATION

- Please fill in the enclosed **Financial Guarantee Form**. Please indicate who will be responsible for paying your fees? This will help us to understand your financial preparation for studies and for us to advice you accordingly.
- Indicate clearly at the provided space to how much scholarship you are expecting from the college, if necessary.
- If you are having sponsor, please fill clearly the name of the person and their contact Number /Email and get your sponsor sign the form.

IV. CHRISTIAN EXPERIENCE & CHURCH INFORMATION

- At Q.4- Indicate the name & Address of the church where you are baptized and received a membership.
- Please provide us with the name of the Pastor of your current church affiliation.
- In listing your Christian ministry involvement in church or elsewhere, please state the position held, ministry area (Youth/Sunday School/Men/Women fellowship) the period of your service and also the place (in which church/org) of your service. Do use an extra sheet of paper if more space is required.

V. VOCATIONAL EXPERIENCE INFORMATION

- If you have work experience in a Church/ Christian Organization or other sector previously or presently, please record it as part of your vocational experience.

VI. REFERENCES

Please complete this section by giving us the name and addresses of three (3) persons who will be your references. Enclosed with this form are **Reference Forms**. Please have them sealed in an envelope and mail it to us according to the address given on the top of the reference forms. At least one of your References should be your church Pastor. Referees must not be current students/ Lecturers of NBBC.

VII. FAMILY MEMBERS INFORMATION

- a. State the name of your family members, their relation to you and mention, if they are Christian or not?

VIII. REQUIRED DOCUMENTS

1. A Personal testimony describing your conversion
 - 1.1 Testimony of your conversion - Typed at least 2 pages or had written clearly of your conversion experience stating:
 - a. How was your life before receiving Christ?
 - b. How do you come to know Christ? (Describe the event)
 - c. Why do you believe in Jesus? (Describe the reason)
 - d. How has life been different after receiving Christ?
 - 1.2 Your Conviction of God's call to studies- Typed at least 2 pages or had written clearly stating that you have clear vision with definite call and commitment for pursuing your studies.
 - 1.3 Purpose of your study - Typed at least 2 pages or hand written clearly stating of reason of your study M.Div. at NBBC.
2. If you have Baptismal certificate, Please send us a copy of it.
3. Church Membership & Recommendation: Please send us church recommendation letter signed by your pastor stating of your conversion, Baptism and your involvement in the church.
4. Agreement Letter between you and Church is an agreement sign between you and Church stating that you will come back to your own church for a year-internship and a-year service after graduation.
5. Three recent passport size photos (for application Form, Library card, & office usage).
6. Attach your medical certificate from a registered doctor
7. A non-refundable application fee of fee NRs. 50 should accompany this application.
8. If you are married, Please send a letter of recommendation of your spouse.
9. Attested photo copies of transcript of marks and certificates. Original copies should be shown at the time of entrance examination

IX. DECLARATION

Please ensure that you sign and date this section as the Application process will not proceed without your signature.

All information provided by you pertaining to this application is **Confidential** and will not be released to anyone without your consent.

Thank you



Santosh Basnet
Academic Dean
Nepal Baptist Bible College